



**“NOTICE INVITING TENDERS”**

Sealed item rate tenders in two part on behalf of the Chief Engineer, H.P. State Load Despatch Centre, Govt. of HP, Totu, Shimla are hereby invited from eligible Information Technology/ Office Automation Firms/ Companies for the execution of work **“Procurement of A3 Colour Printer-Cum-Photocopier-Cum Scanner through buyback arrangement for the purpose official use in HPSLDC office at Totu, Shimla”** as per schedule given below.

<b>Tender Specifications No.</b>	<b>HPSLDC-16/ 2020-21</b>
<b>Estimated cost put to tender</b>	<b>Rs. 290400.00 only</b> <b>(Rupees Two Lakhs Ninety Thousand Four Hundred only)</b> <i>**Estimated cost is inclusive of applicable GST and credit on account of old A3 colour printer proposed for buyback.</i>
<b>Earnest Money Deposit (EMD)</b>	Rs. 7200.00 (Rs. Seven Thousand Two Hundred only)
<b>Cost of Tender documents</b>	Rs. 500.00 + GST @18% i.e. Rs. 590.00
<b>Sale of tenders in HPSLDC office/ downloading of Tender documents from HPSLDC’s website <a href="http://www.hpslhc.com">www.hpslhc.com</a></b>	09.11.2020 to 19.11.2020 (10:00 AM to 05:00 PM)
<b>Due date for submission of hardcopies of Tender documents (In duplicate).</b>	20.11.2020 (Up to 12:30 PM)
<b>Date of opening of Techno-Commercial bids in the HPSLDC office.</b>	20.11.2020 (At 01:00 PM)
<b>Date of opening of Price/ Financial bids in the HPSLDC office</b>	<b>To be intimated separately after evaluation of Technical Bids.</b>

**Note:** *The bidders may remain present at the time of opening of Techno-Commercial and Price/ Financial bids on the above-mentioned dates.*

The tender documents containing detailed procedures/ guidelines for submitting tenders, terms and conditions can be obtained from the HPSLDC office on all working days w.e.f. **09.11.2020 to 19.11.2020** within office hours i.e. **10:00 AM to 05:00 PM** after making requisite payment as tabulated above. Tender documents can also be downloaded from the website of HPSLDC i.e. [www.hpslhc.com](http://www.hpslhc.com) under Tenders icon/ section. The payment towards cost of tender documents can be made through Demand draft/ RTGS/ NEFT mode.

**“General Terms and Conditions”**

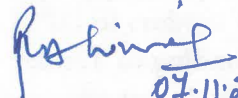
1. Each tender must be accompanied with prescribed earnest money deposit (EMD) indicated above in the shape of Demand Draft duly drawn in favour of “Superintending Engineer, HPSLDC, Totu Shimla payable at Totu, Shimla” **OR** the payment can also be deposited through RTGS/ NEFT mode in the HPSLDC’s bank account, details for which is as follows.

*Contd. P-2*

**Account No. 0892000101069932, Name of Account Holder: SE, HP State Load Despatch Centre, Totu, Shimla, Name of Bank and Branch: Punjab National Bank, Totu, Shimla-11, IFS Code: PUNB0089200.**

The documentary evidence towards payment of cost of tender document and EMD should be enclosed in a separate envelope, while submitting the tenders/ bids.

2. The Tender without full earnest money deposit specified above shall not be entertained and will be rejected.
3. Telegraphic, Email tenders, Telephonic & conditional tenders shall not be entertained.
4. The bidders are advised to inspect the existing A3 Printer (XEROX make, Model: Phaser-7500) lying in the HPSLDC office at Totu, Shimla-11, which is in the excellent working condition and proposed for buy back.
5. If the date of opening of tenders happens to be a holiday, the tenders shall be opened on the next working day at the same time.
6. The undersigned reserve the right to reject any or all the tenders without assigning any reasons thereof.
7. Statutory taxes viz. Income Tax etc. in respect of this contract shall be deducted from the Bills of the contractor.
8. The work shall have to be completed within the stipulated time frame and up to full satisfaction of the Engineer-In-Charge.

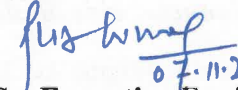
  
07.11.2020  
Sr. Executive Engineer,  
HP State Load Despatch Centre,  
Govt. of HP, Totu, Shimla-11.

No. HPSLDC/ SLDC-22 (Volume-10)/ 2020-21-6305-06

Dated: 07.11.2020

**Copy to:**

1. Accounting unit of HPSLDC office for information please.
2. Notice board/ HPSLDC's Website for wide publicity of tender notice.

  
07.11.2020  
Sr. Executive Engineer,  
HP State Load Despatch Centre,  
Govt. of HP, Totu, Shimla-11.

